

# Land Input Form for Matrix

Required fields in **blue**

## General

### Property Sub Type

Farm/Timber       Mobile Lot       Raw Acreage       Residential Lot

### Community

Airstrip       Boat/Camper/Van Parking       Park       Sidewalks       Walk to Shopping  
 Beach Access       Gated       Paths/Bike-Walk       Street Lights       None  
 Boat Ramp       Lake       Security       Walk to School

Street #: \_\_\_\_\_ Street Dir: \_\_\_\_\_ Street Name: \_\_\_\_\_ Street Suffix: \_\_\_\_\_ Street Dir Suffix: \_\_\_\_\_ Unit #: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Subdivision: \_\_\_\_\_

List Price: \_\_\_\_\_ List Date: \_\_\_/\_\_\_/\_\_\_ Expiration Date: \_\_\_/\_\_\_/\_\_\_ CCR (Covenants, Conditions & Restrictions): Yes / No

### Seller

Bank       Court Order       Estate       Institution       Relocation  
 Builder       Developer       Homeowner/Owner       Investor       Other  
 Corporate

Elementary School: \_\_\_\_\_ Middle School: \_\_\_\_\_ High School: \_\_\_\_\_

## Listing Agent/Office

List Agent: \_\_\_\_\_ Co-List Agent 1: \_\_\_\_\_ Co-List Agent 2: \_\_\_\_\_

Listing Type: Exclusive Right to Sell / Exclusive Agency / Limited Service Listing

## Conditions

### Possession

3-7 Days After Close       At Closing       Leased Dish       Prior to Close       Other  
 After Close       Immediate       Negotiable       See Agent Remarks

### Seller Terms

1031       Exchange       Lease Option       Preapproval Required       USDA  
 As Is       FHA       Lease Purchase       Private       VA  
 Assume       FHLMC Approval       Leaseback       Qualifying       Will Lease  
 Cash       FNMA Approval       Non-Qualifying       Release of Eligibility       Wrap Around  
 Construction       Possible Short Sale       Owner 1<sup>st</sup>       Release of Liability       Other-See Remarks  
 Conventional       GNMA Loan       Owner 2<sup>nd</sup>       Seller Pays Closing

### Special Listing Conditions

Auction       Notice of Default       REO       Short Sale       Special Financing  
 Foreclosure       Probate       Seller Licensed Agent       Special Contract       Standard  
 Material Relationship

Exclusions: \_\_\_\_\_ Tenant Occupied: Yes / No

Land Lease: Yes / No      Land Lease Amt: \_\_\_\_\_      Land Lease Pmt Freq: \_\_\_\_\_      Land Lease Exp Date: \_\_\_/\_\_\_/\_\_\_

Lease Term Ends: \_\_\_/\_\_\_/\_\_\_      Crops Included: Yes / No      Prop Mgmt: / No      Prop Mgmt: Yes / No      Grazing Permits: Yes / No

### Existing Lease Information

0 - 6 Month       4 - 6 Years       Daily/Weekly       Option to Buy       Other  
 1 - 3 Years       7 - 12 Years       Month-to-Month       Option to Renew       No Lease

**Documents List**

- |  |  |  |   |  |
|--|--|--|---|--|
| <input type="checkbox"/> Aerial Photo        | <input type="checkbox"/> Disclosures         | <input type="checkbox"/> Lease             | <input type="checkbox"/> Plot Map             | <input type="checkbox"/> Site Plan     |
| <input type="checkbox"/> Appraisal           | <input type="checkbox"/> Electric            | <input type="checkbox"/> Legal Description | <input type="checkbox"/> Profit & Loss Statmt | <input type="checkbox"/> Soil Analysis |
| <input type="checkbox"/> Architectural Plans | <input type="checkbox"/> Environmental Study | <input type="checkbox"/> Licensing         | <input type="checkbox"/> Restrictions         | <input type="checkbox"/> Soil Map      |
| <input type="checkbox"/> Boundary Survey     | <input type="checkbox"/> Equipment           | <input type="checkbox"/> Mortgage          | <input type="checkbox"/> Septic Cpmt          | <input type="checkbox"/> Topography    |
| <input type="checkbox"/> Covenants           | <input type="checkbox"/> Floor Plan          | <input type="checkbox"/> Other-See Remarks | <input type="checkbox"/> Septic System        | <input type="checkbox"/> Traffic Count |
| <input type="checkbox"/> Deed Restrictions   | <input type="checkbox"/> Impact Study        | <input type="checkbox"/> Percolation Test  | <input type="checkbox"/> Sewer Map            | <input type="checkbox"/> None          |
| <input type="checkbox"/> Demographics        | <input type="checkbox"/> Inventory           | <input type="checkbox"/> Plat Map          |   |  |

**Sale Includes**

- |                                   |                                    |                                    |                               |                                |
|-----------------------------------|------------------------------------|------------------------------------|-------------------------------|--------------------------------|
| <input type="checkbox"/> Building | <input type="checkbox"/> Equipment | <input type="checkbox"/> Inventory | <input type="checkbox"/> Land | <input type="checkbox"/> Other |
| <input type="checkbox"/> Business |                                    |                                    |                               |                                |

**Exterior**

**Dock: Yes / No**    **# of Dock Slips:** \_\_\_\_\_

**Dock Slip Description**

- |  |  |   |   |  |
|--|--|---|---|--|
| <input type="checkbox"/> Boat Lift-Covered   | <input type="checkbox"/> Boat Slip-Covered   | <input type="checkbox"/> Dock Approval Required | <input type="checkbox"/> No Dock Rights     | <input type="checkbox"/> Slip Available    |
| <input type="checkbox"/> Boat Lift-Uncovered | <input type="checkbox"/> Boat Slip-Uncovered | <input type="checkbox"/> Dock-Covered           | <input type="checkbox"/> Private            | <input type="checkbox"/> Slip Fee Required |
| <input type="checkbox"/> Boat Ramp           | <input type="checkbox"/> Community Dock      | <input type="checkbox"/> Dock-Uncovered         | <input type="checkbox"/> Screened Enclosure | <input type="checkbox"/> Slip No Fee       |

**Lot Inclusions**

- |                                      |   |   |  |                                |
|--------------------------------------|---|---|--|--------------------------------|
| <input type="checkbox"/> Alley       | <input type="checkbox"/> Invisible Fence    | <input type="checkbox"/> Lot Partial Fenced | <input type="checkbox"/> Security Lighting       | <input type="checkbox"/> Well  |
| <input type="checkbox"/> Fenced Yard | <input type="checkbox"/> Irrigation System  | <input type="checkbox"/> Lot Total Fenced   | <input type="checkbox"/> Sprinkler System        | <input type="checkbox"/> Other |
| <input type="checkbox"/> Garden Area | <input type="checkbox"/> Landscape Lighting | <input type="checkbox"/> Privacy Fence      | <input type="checkbox"/> Sprinkler System W/Well |                                |

**Fencing**

- |                                      |   |   |                                      |                                       |
|--------------------------------------|---|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Barbed Wire | <input type="checkbox"/> Concrete Block | <input type="checkbox"/> Ornamental Metal | <input type="checkbox"/> Split Rail  | <input type="checkbox"/> Wood         |
| <input type="checkbox"/> Brick       | <input type="checkbox"/> Cross          | <input type="checkbox"/> Picket           | <input type="checkbox"/> Stone       | <input type="checkbox"/> Wrought Iron |
| <input type="checkbox"/> Chain Link  | <input type="checkbox"/> Electric       | <input type="checkbox"/> Post and Rail    | <input type="checkbox"/> Vinyl (PVC) |                                       |
| <input type="checkbox"/> Concrete    | <input type="checkbox"/> Invisible      | <input type="checkbox"/> Privacy          | <input type="checkbox"/> Wire Mesh   |                                       |

**Other Structures**

- |  |  |                                       |                                     |   |
|--|--|---------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Barn            | <input type="checkbox"/> Gazebo              | <input type="checkbox"/> Out Building | <input type="checkbox"/> Pond House | <input type="checkbox"/> Storage Building |
| <input type="checkbox"/> Cabana          | <input type="checkbox"/> Greenhouse          | <input type="checkbox"/> Pavilion     | <input type="checkbox"/> Shed       | <input type="checkbox"/> Workshop         |
| <input type="checkbox"/> Detached Garage | <input type="checkbox"/> Guest House/Cottage | <input type="checkbox"/> Play House   | <input type="checkbox"/> Stable     | <input type="checkbox"/> Other            |

**Storage Facility**

- |                                    |                                    |                                |                                   |                                |
|------------------------------------|------------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <input type="checkbox"/> Diesel    | <input type="checkbox"/> Feed Barn | <input type="checkbox"/> Grain | <input type="checkbox"/> Hay Shed | <input type="checkbox"/> Other |
| <input type="checkbox"/> Equipment | <input type="checkbox"/> Gas       | <input type="checkbox"/> Hay   | <input type="checkbox"/> Propane  | <input type="checkbox"/> None  |
| <input type="checkbox"/> Feed      |                                    |                                |                                   |                                |

**Property****Lot Description**

- |  |  |  |   |   |
|--|--|--|---|---|
| <input type="checkbox"/> Acreage 1-5               | <input type="checkbox"/> Dead End              | <input type="checkbox"/> Leased Land             | <input type="checkbox"/> Rolling-Gentle         | <input type="checkbox"/> Will Divide    |
| <input type="checkbox"/> Acreage 5-10              | <input type="checkbox"/> Exceptional View      | <input type="checkbox"/> Level Lot               | <input type="checkbox"/> Rolling-Rough          | <input type="checkbox"/> Wooded         |
| <input type="checkbox"/> Acreage 10+               | <input type="checkbox"/> Fill Needed           | <input type="checkbox"/> Low                     | <input type="checkbox"/> Rural                  | <input type="checkbox"/> Wooded-Heavy   |
| <input type="checkbox"/> Additional Land Available | <input type="checkbox"/> Flood Zone            | <input type="checkbox"/> Marshland               | <input type="checkbox"/> Sidewalk               | <input type="checkbox"/> Wooded-Partial |
| <input type="checkbox"/> Brush                     | <input type="checkbox"/> Flood Zone-Some Areas | <input type="checkbox"/> No Mineral Rights       | <input type="checkbox"/> Sloping                | <input type="checkbox"/> Woods Trail    |
| <input type="checkbox"/> Bulkhead/Seawall          | <input type="checkbox"/> Frontage              | <input type="checkbox"/> Open Land               | <input type="checkbox"/> Steep                  | <input type="checkbox"/> Yard Well      |
| <input type="checkbox"/> Bush-Hogged               | <input type="checkbox"/> Golf Course           | <input type="checkbox"/> Pasture                 | <input type="checkbox"/> Storm Sewer            | <input type="checkbox"/> Zero Lot Line  |
| <input type="checkbox"/> Cleared                   | <input type="checkbox"/> Greenbelt             | <input type="checkbox"/> Privacy                 | <input type="checkbox"/> Subdivision Recorded   | <input type="checkbox"/> Other          |
| <input type="checkbox"/> Corner                    | <input type="checkbox"/> Interior              | <input type="checkbox"/> Private Backyard        | <input type="checkbox"/> Subdivision Unrecorded | <input type="checkbox"/> None/Condo     |
| <input type="checkbox"/> Cul-de-sac                | <input type="checkbox"/> Irregular             | <input type="checkbox"/> Property Corners Marked | <input type="checkbox"/> Townhouse              |   |
| <input type="checkbox"/> Curb & Gutter             | <input type="checkbox"/> Landscaped            | <input type="checkbox"/> Rocky                   | <input type="checkbox"/> Wetlands               |   |

**Horse Amenities**

- |   |                                       |  |                                    |                                    |
|---|---------------------------------------|--|------------------------------------|------------------------------------|
| <input type="checkbox"/> Automatic Waters | <input type="checkbox"/> Hay Storage  | <input type="checkbox"/> Pasture       | <input type="checkbox"/> Round Pen | <input type="checkbox"/> Tack Room |
| <input type="checkbox"/> Bridal Path      | <input type="checkbox"/> Hot Walker   | <input type="checkbox"/> Riding Trails | <input type="checkbox"/> Stables   | <input type="checkbox"/> Wash Rack |
| <input type="checkbox"/> Grain Storage    | <input type="checkbox"/> Indoor Arena |  |                                    |                                    |

**Lot View/Frontage**

- |   |   |   |   |                                       |
|---|---|---|---|---------------------------------------|
| <input type="checkbox"/> Beach Dunes Frontage | <input type="checkbox"/> Deep Water View      | <input type="checkbox"/> Lake View      | <input type="checkbox"/> Park Frontage  | <input type="checkbox"/> Stream       |
| <input type="checkbox"/> Beach Dunes View     | <input type="checkbox"/> Golf Course Frontage | <input type="checkbox"/> Marsh Frontage | <input type="checkbox"/> Park View      | <input type="checkbox"/> Tidal Creek  |
| <input type="checkbox"/> Beach Frontage       | <input type="checkbox"/> Golf Course View     | <input type="checkbox"/> Marsh View     | <input type="checkbox"/> Pond           | <input type="checkbox"/> Village Area |
| <input type="checkbox"/> Beach View           | <input type="checkbox"/> Lagoon Frontage      | <input type="checkbox"/> Natural        | <input type="checkbox"/> Residential    | <input type="checkbox"/> Waterfront   |
| <input type="checkbox"/> Creek                | <input type="checkbox"/> Lagoon View          | <input type="checkbox"/> Ocean Front    | <input type="checkbox"/> River Frontage | <input type="checkbox"/> Other        |
| <input type="checkbox"/> Deep Water Frontage  | <input type="checkbox"/> Lake Frontage        | <input type="checkbox"/> Ocean View     | <input type="checkbox"/> River View     |                                       |

**Road Surface**

- |                                      |  |  |                                |                                  |
|--------------------------------------|--|--|--------------------------------|----------------------------------|
| <input type="checkbox"/> Asphalt     | <input type="checkbox"/> Curb          | <input type="checkbox"/> Graded/Maintained | <input type="checkbox"/> Shell | <input type="checkbox"/> Unpaved |
| <input type="checkbox"/> Brick       | <input type="checkbox"/> Curb & Gutter | <input type="checkbox"/> Gravel            | <input type="checkbox"/> Stone | <input type="checkbox"/> Other   |
| <input type="checkbox"/> Cobblestone | <input type="checkbox"/> Dirt          | <input type="checkbox"/> Paved             | <input type="checkbox"/> Trail | <input type="checkbox"/> None    |
| <input type="checkbox"/> Concrete    |  |  |                                |                                  |

**Access**

- |  |  |  |                                    |  |
|--|--|--|------------------------------------|--|
| <input type="checkbox"/> Airstrip          | <input type="checkbox"/> Dirt Road       | <input type="checkbox"/> No Road           | <input type="checkbox"/> Public    | <input type="checkbox"/> US Hwy            |
| <input type="checkbox"/> City Road         | <input type="checkbox"/> Easement        | <input type="checkbox"/> Other-See Remarks | <input type="checkbox"/> State Hwy | <input type="checkbox"/> Water Access Only |
| <input type="checkbox"/> Controlled Access | <input type="checkbox"/> Near Interstate | <input type="checkbox"/> Private           | <input type="checkbox"/> Trail     | <input type="checkbox"/> No Access         |
| <input type="checkbox"/> County Road       | <input type="checkbox"/> No Driveway     |  |                                    |  |

Horses Allowed: Yes / No

Legal Block: \_\_\_\_\_

Road Frontage (ft): \_\_\_\_\_

Pasture Area: \_\_\_\_\_

Deed Restrictions: Yes / No

Legal Lot: \_\_\_\_\_

Water Frontage (ft): \_\_\_\_\_

# Building Stories Allowed: \_\_\_\_\_

Flood Zone: Yes / No

Ownership: \_\_\_\_\_

Phase Section: \_\_\_\_\_

Farm Land Area Units: \_\_\_\_\_

Flood Ins Req: Yes / No / Unkn

Legal Description: \_\_\_\_\_

Lot #: \_\_\_\_\_

Range Area: \_\_\_\_\_

X Zone: Yes / No

Approx Acreage: \_\_\_\_\_

# of Lots: \_\_\_\_\_

Wooded Area: \_\_\_\_\_

Tax ID/Parcel # 1: \_\_\_\_\_

Total Lot SqFt: \_\_\_\_\_

Golf Course Name: \_\_\_\_\_

Distance to Electric: \_\_\_\_\_

Tax ID/Parcel # 2: \_\_\_\_\_

Lot Front: \_\_\_\_\_

Golf Course Hole #: \_\_\_\_\_

Distance to Gas: \_\_\_\_\_

Tax Map: \_\_\_\_\_

Lot Rear: \_\_\_\_\_

Waterway Name: \_\_\_\_\_

Distance to Sewer: \_\_\_\_\_

Deed Book/Page: \_\_\_\_\_

Lot Left: \_\_\_\_\_

Road Resp: \_\_\_\_\_

Distance to Water: \_\_\_\_\_

Legal Phase: \_\_\_\_\_

Lot Right: \_\_\_\_\_

Cultivated Area: \_\_\_\_\_

**Farm Info**

- |                                       |  |                                  |   |                                      |
|---------------------------------------|--|----------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Barn/Utility | <input type="checkbox"/> Horse             | <input type="checkbox"/> Orchard | <input type="checkbox"/> Row Crops      | <input type="checkbox"/> Timber/Tree |
| <input type="checkbox"/> Beef         | <input type="checkbox"/> Irrigation System | <input type="checkbox"/> Pasture | <input type="checkbox"/> Silo/Grain Bin | <input type="checkbox"/> Truck       |
| <input type="checkbox"/> Dairy        | <input type="checkbox"/> Livestock         | <input type="checkbox"/> Poultry | <input type="checkbox"/> Stable         | <input type="checkbox"/> Other       |
| <input type="checkbox"/> Equipment    | <input type="checkbox"/> Not Applicable    | <input type="checkbox"/> Ranch   | <input type="checkbox"/> Swine          |                                      |

**Timber**

- |                                    |                                |                                     |                                |                               |
|------------------------------------|--------------------------------|-------------------------------------|--------------------------------|-------------------------------|
| <input type="checkbox"/> Cruise    | <input type="checkbox"/> Mixed | <input type="checkbox"/> Plant Pine | <input type="checkbox"/> Other | <input type="checkbox"/> None |
| <input type="checkbox"/> Hardwoods | <input type="checkbox"/> Pine  |                                     |                                |                               |

**Current Use**

- |  |   |  |  |   |
|--|---|--|--|---|
| <input type="checkbox"/> Anchor                          | <input type="checkbox"/> Franchise                  | <input type="checkbox"/> Marine              | <input type="checkbox"/> Refrigerated/Cold Storage | <input type="checkbox"/> Special Use                |
| <input type="checkbox"/> Building                        | <input type="checkbox"/> Free Standing              | <input type="checkbox"/> Medical             | <input type="checkbox"/> Regional Center/Mall      | <input type="checkbox"/> Specialty Center           |
| <input type="checkbox"/> Business                        | <input type="checkbox"/> Full Service Hotel         | <input type="checkbox"/> Mid/High-Rise       | <input type="checkbox"/> Research & Development    | <input type="checkbox"/> Street Retail              |
| <input type="checkbox"/> Business Park                   | <input type="checkbox"/> Garden/Low-Rise            | <input type="checkbox"/> Mixed Use           | <input type="checkbox"/> Residential               | <input type="checkbox"/> Strip Center               |
| <input type="checkbox"/> Car Service                     | <input type="checkbox"/> Government Subsidized      | <input type="checkbox"/> Mobile Home         | <input type="checkbox"/> Restaurant                | <input type="checkbox"/> Super Regional Center      |
| <input type="checkbox"/> Church                          | <input type="checkbox"/> Historic                   | <input type="checkbox"/> Motel               | <input type="checkbox"/> Retail                    | <input type="checkbox"/> Truck Terminal/Hub/Transit |
| <input type="checkbox"/> Community Center                | <input type="checkbox"/> Hotel                      | <input type="checkbox"/> Multi-Family        | <input type="checkbox"/> Retail Pad                | <input type="checkbox"/> Vacant                     |
| <input type="checkbox"/> Construction                    | <input type="checkbox"/> Industrial                 | <input type="checkbox"/> Neighborhood Center | <input type="checkbox"/> RV Community              | <input type="checkbox"/> Vehicle Related            |
| <input type="checkbox"/> Convenience/Service/Gas Station | <input type="checkbox"/> Industrial Condo           | <input type="checkbox"/> Office              | <input type="checkbox"/> Self Storage              | <input type="checkbox"/> Warehouse                  |
| <input type="checkbox"/> Day Care/Nursery                | <input type="checkbox"/> Institutional/Governmental | <input type="checkbox"/> Office Condo        | <input type="checkbox"/> Services                  | <input type="checkbox"/> Warehouse (Rf)             |
| <input type="checkbox"/> Distribution                    | <input type="checkbox"/> Leased Land                | <input type="checkbox"/> Outlet Center       | <input type="checkbox"/> Shopping Center           | <input type="checkbox"/> Wholesale                  |
| <input type="checkbox"/> Economy/Limited Service Hotel   | <input type="checkbox"/> Lots                       | <input type="checkbox"/> Professional        | <input type="checkbox"/> Showroom                  | <input type="checkbox"/> Other                      |
| <input type="checkbox"/> Flex Space                      | <input type="checkbox"/> Manufacturing              | <input type="checkbox"/> PUD                 | <input type="checkbox"/> Single Family             | <input type="checkbox"/> None                       |
| <input type="checkbox"/> Food Service                    | <input type="checkbox"/> Marina                     | <input type="checkbox"/> Recreational        |  |   |

**Improvements**

- |  |                                    |                                    |  |                                |
|--|------------------------------------|------------------------------------|--|--------------------------------|
| <input type="checkbox"/> Cross Fence   | <input type="checkbox"/> Fencing   | <input type="checkbox"/> Open Land | <input type="checkbox"/> Street Lights         | <input type="checkbox"/> Other |
| <input type="checkbox"/> Curb & Gutter | <input type="checkbox"/> Irrigated | <input type="checkbox"/> Sidewalk  | <input type="checkbox"/> Underground Utilities | <input type="checkbox"/> None  |
| <input type="checkbox"/> Curbs         |                                    |                                    |  |                                |

Waterfront: Yes / No

**Waterfront Type**

- |                                     |                                 |                                |                                      |
|-------------------------------------|---------------------------------|--------------------------------|--------------------------------------|
| <input type="checkbox"/> Beach      | <input type="checkbox"/> Lagoon | <input type="checkbox"/> Ocean | <input type="checkbox"/> Stream      |
| <input type="checkbox"/> Creek      | <input type="checkbox"/> Lake   | <input type="checkbox"/> Pond  | <input type="checkbox"/> Tidal Creek |
| <input type="checkbox"/> Deep Water | <input type="checkbox"/> Marsh  | <input type="checkbox"/> River |                                      |
| <input type="checkbox"/> Beach      | <input type="checkbox"/> Lagoon | <input type="checkbox"/> Ocean |                                      |

## Systems

### Cable

Cable Access       Cable in Street       Cable Ready       None

### Gas

Natural Gas       Private LP Tank       Propane       None

### Sewer

Available       Lift Station       Public       Sewer in Street       Unknown  
 Community       Private       Septic Tank       Storm Sewer       None  
 Grinder Pump

### Water

Community System       Private Well       Unknown       None       Available  
 Community Well       Public Water       Other

# Separate Electric Meters: \_\_\_\_\_ # Separate Water Meters: \_\_\_\_\_ # Separate Gas Meters: \_\_\_\_\_

Telephone: Available / DSL / Installed      Utilities: Yes / No      Utilities Description: Above Ground / Underground / Mixed Use

### Utilities at Site

Electric       Propane       Telephone       None       Unknown  
 Gas

## Financial

Master Assoc: Yes / No      Mandatory: Yes / No      Fee Amount: \_\_\_\_\_      Assoc Name: \_\_\_\_\_      Assoc Phone: \_\_\_\_\_

### Master Association Fee Frequency

Annual       Monthly       Quarterly       Weekly       None  
 Bi-monthly       One-Time       Semi-Annual       Other

Community Assoc: Yes / No      Mandatory: Yes / No      Fee Amount: \_\_\_\_\_      Assoc Name: \_\_\_\_\_      Assoc Phone: \_\_\_\_\_

### Community Association Fee Frequency

Annual       Monthly       Quarterly       Weekly       None  
 Bi-monthly       One-Time       Semi-Annual       Other

### Association Fees Included

Cable       Groundskeeping       Rec Facilities       Sewer       Trash Disposal  
 Electric       Hazard Insurance       Recycling       Taxes       Water  
 Flood Insurance       Management       Repairs/Maint       Telephone       Other  
 Gas       Pest Control       Reserves       Termite Bond

### Association Fees Included

Barbeque Grill       Dock       Golf       Min Rental Period       Playground  
 Beach       Elevator       Handicap Provisions       No Rental       Pond  
 Boat Ramp       Exercise Room       Hot Tub       No Short Term       Pool  
 Cable       Deep Water       Landscaped       Pavilion/Gazebo       Security System  
 Community Room       Fenced       Laundry       Pet-Friendly       Separate Storage  
 Deck       Game Room       Marina       Pets-No Pets Allowed       Spa  
 Deed Access       Gated Community       Membership Appl Rights       Picnic Area       Tennis Courts

Maint Fee: \_\_\_\_\_      Maint Fee Paid: \_\_\_\_\_      Annual Flood Insurance: \_\_\_\_\_      Fire Dept Dues: Yes / No

Sub Lease: Yes / No      Tax Year: \_\_\_\_\_      Tax Amount: \_\_\_\_\_      Trash Collection: \_\_\_\_\_      Trash Collection Fee: \_\_\_\_\_

Showing

Internet Listing Display: Yes / No    Internet Address Allowed: Yes / No    IDX Consumer Comment: Yes / No    IDX Automated Valuation: Yes / No

Virtual Tour Unbranded 1 Link: \_\_\_\_\_    Virtual Tour Unbranded 2 link: \_\_\_\_\_

Virtual Tour Branded 1 link: \_\_\_\_\_    Virtual Tour Branded 2 link: \_\_\_\_\_

Sign on Property: Yes / No

Showing Instructions

<input type="checkbox"/> 24 Hour Access	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Key On-Site Office	<input type="checkbox"/> Other	<input type="checkbox"/> Special Hours
<input type="checkbox"/> Appointment-Agent	<input type="checkbox"/> Gate Code Req	<input type="checkbox"/> Non GIMLS Lockbox	<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Special Notice
<input type="checkbox"/> Appointment-Only	<input type="checkbox"/> Gate Pass Req	<input type="checkbox"/> Lockbox - SentiLock	<input type="checkbox"/> Show At Will	<input type="checkbox"/> See Agent Remarks
<input type="checkbox"/> Call for Lockbox Code	<input type="checkbox"/> Key In Office			

Showing Information

<input type="checkbox"/> Alarm-Must Call Office	<input type="checkbox"/> No A.M.	<input type="checkbox"/> On-Site Rental Office	<input type="checkbox"/> Pet-Must Call Office	<input type="checkbox"/> Under Construction
<input type="checkbox"/> Day Sleeper	<input type="checkbox"/> No Sign	<input type="checkbox"/> On-Site Sales Office	<input type="checkbox"/> See Agent Remarks	<input type="checkbox"/> Vacant
<input type="checkbox"/> Model Home	<input type="checkbox"/> Occupied	<input type="checkbox"/> Owner Occupied	<input type="checkbox"/> Tenant Occupied	

Remarks

Directions:

---

---

---

---

---

---

---

---

Public Remarks:

---

---

---

---

---

---

---

---

REALTOR® Remarks:

---

---

---

---

---

---

---

---

Office Notes:

---

---

---

---

---

---

---

---

